

Визитная карточка

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**Совершенствуем умение писать по-английски за 22 урока. Версия 2.0.
Книга 1. Базовый курс.**

- МГИМО – Университет 2020
- 177 страниц
- для студентов-международников и всех желающих усовершенствовать свои навыки письменной речи на английском языке
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СОВЕРШЕНСТВУЕМ УМЕНИЕ
ПИСАТЬ ПО-АНГЛИЙСКИ ЗА 22 УРОКА

22 STEPS TO EFFECTIVE WRITING

VERSION 2.0

КНИГА **1**
БАЗОВЫЙ КУРС



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Первые 11 шагов

- Книга 1 – это первые 11 уроков, которые закладывают основу написания текстов разных жанров на английском языке.
- Часть 1 “From Sentence to Paragraph” учит писать краткие тексты (paragraphs) разных жанров: *Narrative, Descriptive, Argumentative*
- Часть 2 “Staying in Touch” учит писать письма: личные, официальные и электронные.
- Каждый урок состоит из двух разделов: “Language Matters” для совершенствования языковых навыков и “Writing a text” для развития умения создавать английский текст, чтобы информировать, убеждать и увлекать читателя

Версия 2.0: в чем отличие?

- Усилен компонент направленный на развитие навыков академического письма.
- Вводится новое для студентов понятие claim и “формула” claim → reason(s) → evidence для логического обоснования своей точки зрения
- Больше внимания уделяется обучению основам электронной переписки
- Последовательно вводится и отрабатывается пунктуация
- Больше заданий для студентов продвинутого уровня

FOREWORD

There's only one way to learn to write - start writing.

When you write, you write for the Reader, be they a friend, a classmate, your teacher, or a future employer. Or you write for a blog.

Writing is communicating.

In this coursebook, you will learn to communicate successfully.

Successful written communication depends on your writing skills.

The first step to acquire these skills is writing a sentence which is clear to the Reader.

In Part 1, you will learn how to write effective sentences and organise them in a short and coherent text – a paragraph.

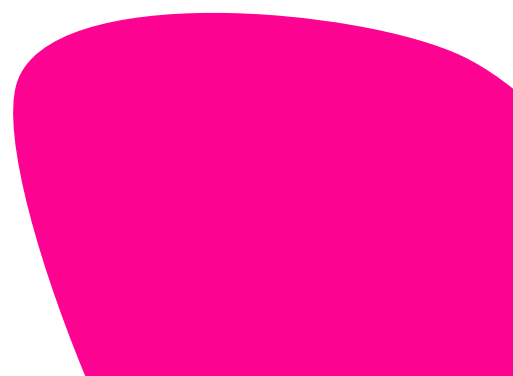
Another thing to remember:

When writing a sentence, always ask yourself:

'What am I trying to say in this sentence?'

When you have finished, ask the next question:

'Have I said it?'



Sample from Unit 1

SECTION 1. WRITING A SIMPLE SENTENCE

Reminder: an English sentence has a more rigid structure than a Russian sentence.

THE WORD ORDER IN A STATEMENT

ADVERBIAL MODIFIER (обстоятельство)	SUBJECT (подлежащее)	PREDICATE (сказуемое)	OBJECT (дополнение)	ADVERBIAL MODIFIER (обстоятельство).
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Basic Structure

Pattern 1. Subject + Predicate (verb or aux + verb)

e.g. *The experiment failed. The researchers were disappointed.*

Pattern 2. Subject + Predicate (verb + compliment or aux + verb + complement)

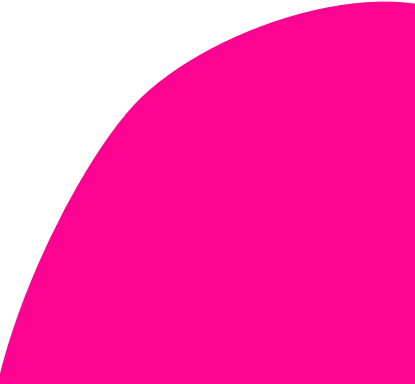
e.g. *Everybody looks happy. The expedition has been a success.*

Pattern 3. Subject + Predicate (verb or aux + verb) + Object

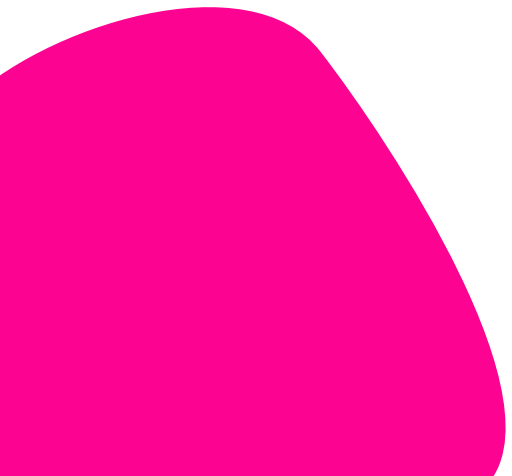
e.g. *Columbus discovered America. He did not reach India*

Section 1. Writing a Simple sentence: Practice

PRACTICE 1

- *Ex. 1. Read the sentences and identify their basic structure. Group them according to the above patterns.*
 - *Ex.2. Read the text. What information can you get out of it? Is it, indeed, written in simple sentences?*
 - *Ex. 3. Recognise the basic patterns and make sentences out of these blocks. Can you make it into a story? Give it a try (add your own ending)*
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Section 1. Writing a Simple sentence: Practice (continued)

- **RECOGNIZING THE PREDICATE IN A SENTENCE**
 - **RECOGNIZING THE SUBJECT IN A SENTENCE**
 - **SUBJECT-VERB AGREEMENT**
 - **ADJUNCTS**
 - **MORE THAN ONE ADJUNCT IN END POSITION**
- 

Unit 2. Section 2. Reading Critically and Building a Paragraph

When reading a piece of writing, think of the questions:

- 1. What is the writer trying to convince me of? (the writer's claim)**
- 2. What makes it convincing or doesn't? (reasons to support the claim)**
- 3. What information does the author use to convince me? (examples, statistics)**

In other words, keep in mind this formula:

CLAIM → REASON(S) → EVIDENCE

where claim is the main idea the writer wants to express.

Unit 2 Section 2 (continued)

Ex. 17. Read the paragraphs and identify the claim in each paragraph.

Ex. 18. Read the paragraphs again to see how well the claim is supported (see the questions above). Compare your conclusion with you classmates'. Are the conjunctions and linking adjuncts used appropriately? Are any missing? Make your suggestions.

Ex. 19. Build up a paragraph on the topic 'Should we study history?' out of the blocks below. Follow the suggestions:

1. Think of what your answer to the question is.
2. Read the sentences below. Choose the one that can be your claim – a statement that you need to prove - from Section C.
3. Choose the sentences that can support your statement – from section A.
4. Choose the sentences to illustrate or develop the above – from Section E.
5. Think of your own examples (and add if they fit).
6. Use appropriate linking adjuncts.
7. Write your version of a paragraph.
8. Read your paragraph critically to make sure it is clear and logical.

NB! You are not supposed to use every sentence from the list below.

Unit 2 Section 2 (continued)

Ex. 20. Build up a paragraph on the topic 'Why the Russians sold Alaska'. L 2

Follow the suggestions below:

1. Choose your claim from the sentences below or make your own.
2. Make a list of points you'd like to say on the subject.
3. Read the sentences and pick up those which are relevant to your claim.
4. Build up a paragraph arranging the sentences logically and using linking devices.

If necessary, add sentences of your own.

